

BEGINNER'S COBIT® COMPANION

Two great titles! One great subject!

Original



Beginner's COBIT Companion

Beginner's COBIT Companion provides a gentle introduction to COBIT 4.1, the IT Governance framework from ISACA; it contains a wealth of useful information for any reader new to the subject.

The principle chapters are short, and to-the-point, providing just enough information to quickly give the reader an understanding of the fundamentals of COBIT 4.1; in fact, most readers should be pleasantly surprised at just how quickly they can get up-to-speed on COBIT 4.1 using this book.

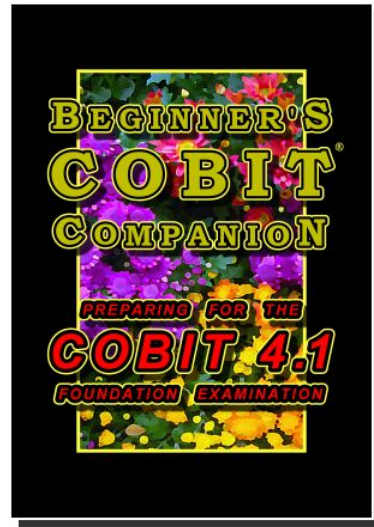
The appendices, which make up a large part of this book, contain the extra details that might be needed later, once the basics have been mastered, to progress to the next level. A revision guide for the *COBIT 4.1 Foundation Examination* has also been included, along with **two**, forty-question, mock exams.

The inclusion of extensive extracts from the original COBIT 4.1 manual, licensed from ISACA/ITGI, ensures that the reader can start to familiarise themselves with the concepts, terminology, and phraseology found in the official COBIT 4.1 literature.

DETAILS

TITLE:	BEGINNER'S COBIT COMPANION
AUTHOR:	T. GILLING
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Latest



**Beginner's COBIT COMPANION:
Preparing for the COBIT 4.1 Foundation Examination**

Passing the *COBIT 4.1 Foundation Examination* is not difficult but you do need to know the basics of COBIT 4.1 well, in order to do so.

Beginner's COBIT Companion: Preparing for the COBIT 4.1 Foundation Examination can help you to learn the basics of COBIT 4.1. It contains extensive extracts from the original COBIT 4.1 manual, reproduced under license from ISACA/ITGI, as well as **three**, forty-question, mock exams to help you gauge your probable readiness to sit the *COBIT 4.1 Foundation Examination*.

Beginner's COBIT Companion: Preparing for the COBIT 4.1 Foundation Examination is designed to help you get up to speed on COBIT 4.1 quickly, and focuses specifically on those aspects of COBIT 4.1 that you will need to know in order to pass the exam. For example, COBIT 4.1 contains thirty-four processes but only two are tested in detail by the exam, therefore, whilst all the processes are mentioned, only COBIT processes PO10 and DS2 are presented in full detail in this book.

DETAILS

TITLE:	BEGINNER'S COBIT COMPANION: <i>PREPARING FOR THE COBIT 4.1 FOUNDATION EXAMINATION</i>
AUTHOR:	T. GILLING
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PUBLISHED:	2011
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BEGINNER'S COBIT® COMPANION

COBIT 4.1 – LEARNING PLAN

COBIT 4.1 - Learning Plan

AUTHOR: T. GILLING

Overview

This document details a structured approach to learning COBIT 4.1 based upon the use of the publication *Beginner's COBIT Companion* (isbn: 978-1848763-081).

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Further Information

Further information on COBIT (and other related works) can found on ISACA's excellent web site: www.isaca.org

BEGINNER'S COBIT® COMPANION

COBIT 4.1 – LEARNING PLAN

COBIT 4.1 – Learning Plan

Stage 1 - The Basics

Steps 1 to 8 cover the basics of COBIT 4.1; this would be sufficient if all you wanted was an overview of the subject and did not plan to sit the COBIT 4.1 Foundation Examination.

Step 1

Free Mock Exam Questions – available from www.beginnerscobitcompanion.com

Use this test to discover how much you already know about COBIT 4.1. Pay attention to the style of the questions, it can help you to focus on the types of information you will need to learn if you plan to sit the COBIT 4.1 Foundation Examination.

Step 2

Introduction (4 pages)
Chapter 1 – Life-Cycle Paradigm (13 pages)
Chapter 2 – Business Focused (5 pages)

Step 3

Chapter 3 – Process-Oriented (4 pages)
Appendix C – Summary of the COBIT Processes (39 pages)

Step 4

Chapter 4 – Controls-Based (4 pages)
Appendix E – Generic Control Requirements (2 pages)
Appendix F – Application Control Objectives (2 pages)

Step 5

Chapter 5 – Measurement-Driven (6 pages)
Appendix G – Maturity Attributes (5 pages)

BEGINNER'S COBIT® COMPANION

COBIT 4.1 – LEARNING PLAN

Step 6

Chapter 6 – Implementing COBIT (9 pages)
Chapter 7 – Summation (3 pages)

Step 7

Appendix A - Frequently Asked Questions (17 pages)

Step 8

Appendix O – Self Tests – Self Test 1

At this point you should broadly understand the basics of COBIT. Use Self Test 1 to discover just how much you have actually learnt so far. After you have finished the test, make sure you understand what the correct answer is to any question that you got wrong. Revisit the learning materials covered in Steps 2 to 7 to ensure that you understand why the correct answers are really the correct answers!

Stage 2 - The Extra Detail

If you plan to sit the COBIT 4.1 Foundation Examination, then after having completed Steps 1 to 8 you should also complete Steps 9 to 15. These steps repeat much of the information that is presented in the earlier steps but in greater detail.

Step 9

Appendix M – Overview of the COBIT 4.1 Foundation Exam (4 pages)

This appendix describes the focus of the COBIT 4.1 Foundation Examination. COBIT 4.1 as a whole is quite large but at the foundation level a student is only required to learn a subset. Learning materials representing that subset can be found in Appendix N - Revision Guide for the COBIT 4.1 Foundation Exam.

Step 10

Appendix N – Revision Guide for the COBIT 4.1 Foundation Exam – Section 1 (9 pages)
Appendix N – Revision Guide for the COBIT 4.1 Foundation Exam – Section 2 (8 pages)

Step 11

Appendix N – Revision Guide for the COBIT 4.1 Foundation Exam – Section 3 (33 pages)

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COBIT 4.1 – LEARNING PLAN

Step 12

Appendix N – Revision Guide for the COBIT 4.1 Foundation Exam – Section 4 (14 pages)
Appendix N – Revision Guide for the COBIT 4.1 Foundation Exam – Section 5 (4 pages)

Step 13

Appendix P – COBIT 4.1 Glossary (13 pages)

Step 14

Appendix O – Self Tests – Self Test 2

Having completed Steps 9 to 13 you should now have a good understanding of COBIT 4.1, particularly the subset required for the COBIT 4.1 Foundation Examination. You should now complete Self Test 2. Revisit the learning materials listed in Steps 10 to 13 for any questions that you got wrong.

Step 15

Repeat the following tests until you are able to achieve 100 percent correct for each test:

Free Mock Exam Questions
Appendix O – Self Tests – Self Test 1
Appendix O – Self Tests – Self Test 2

*Revisit the complete body of learning materials provided by the publication **Beginner's COBIT Companion** (Steps 2, 3, 4, 5, 6, 7, 10, 11, 12, and 13) to help you master COBIT 4.1 and ready yourself to sit the COBIT 4.1 Foundation Examination.*

PLEASE NOTE: COBIT 4.1 FOUNDATION EXAMINATION PASSES ARE NOT GUARANTEED.

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COBIT 4.1 – LEARNING PLAN

COBIT 4.1 - Learning Schedule

Typically, each step can be completed in an hour or less.

Step 15 could take much longer.

Dependent on your personal schedule you might want to complete one step per day, four steps per day, or to just try to finish all the steps as-soon-as-possible.

The overall time it takes you to complete the COBIT 4.1 - Learning Plan will be dependent on your reading speed, your ability to retain and assimilate the facts, and your work/personal time commitments.

It is suggested that a duration of two weeks would be ideal, as this would provide ample time to study, meet other commitments in your life, and to organize your thinking about COBIT.